



NOTICE OF VACANT POSITION

The **Bulacan Agricultural State College** announces the following vacant position for qualified applicants:

Position/Office	Salary Grade /Status	Qualification Standards			
		Education	Work Experience	Training	Eligibility
Instructor I Institute of Management <ul style="list-style-type: none"> • Certified Public Accountant (CPA) 	Contract of Service (Part-Timer)	Master's Degree in the area of Specialization	None required	None Required	RA 1080
Brief Description of the General Function of the Position	Prepares course outlines/syllabus and provides instruction to students; Administers quizzes and examinations and submit grades and other pertinent reports on time.				

For interested applicants, send your application letter and the following documents to the address below until July 20, 2020. Applications with incomplete requirements shall not be considered/processed for evaluation.

10. Letter of Application (addressed to: **The President, Bulacan Agricultural State College**)
11. Latest Personal Data Sheet (PDS) with 2x2 ID picture
12. Service Record / Employment Certificate, whichever is applicable
13. Transcript of Records / School Diploma
14. Copy of Certificate of Eligibility / Board Rating
15. Copies of Certificates of Training / Seminars attended
16. Individual Performance Commitment and Review (IPCR) for Government
17. Transferees
18. Performance Appraisal / Evaluation for other applicants

Submit the following documentary requirements in a clean, unmarked and sealed long brown envelope to:

Jameson H. Tan
President
 Bulacan Agricultural State College-Admin. Bldg.
 Pinaod, San Ildefonso, Bulacan

Date posted : July 10, 2020