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|  | Republic of the Philippines BULACAN AGRICULTURAL STATE COLLEGE Pinaod, San Ildefonso, Bulacan 3010 | Document No.: BASC-HRM-QSF-12 |
| | NOTICE OF VACANT POSITION | Rev. No.: 00 Effectivity Date: 06/03/2019 |

The **Bulacan Agricultural State College** announces the following vacant position for qualified applicants:

| Position/Office | Salary Grade/ Status | Qualification Standards | | | |
|---|---|---|-----------------|---------------|-------------|
| | | Education | Work Experience | Training | Eligibility |
| Instructor I College of Agriculture <ul style="list-style-type: none"> Environmental Science | SG12/ Permanent | Master's Degree in Environmental Science | None required | None Required | RA 1080 |
| Brief Description of the General Function of the Position | Prepares course outlines/syllabus and provides instruction to students; Administers quizzes and examinations and submit grades and other pertinent reports on time. | | | | |
| Instructor I Institute of Arts and Science <ul style="list-style-type: none"> Science Major in Biology | SG12/ Permanent | Master's Degree in Science Major in Biology | None required | None Required | RA 1080 |
| Brief Description of the General Function of the Position | Prepares course outlines/syllabus and provides instruction to students; Administers quizzes and examinations and submit grades and other pertinent reports on time. | | | | |

For interested applicants, send your application letter and the following documents to the address below not later than November 03, 2020. Applications with incomplete requirements shall not be considered/processed for evaluation.

1. Letter of Application (addressed to: **The President, Bulacan Agricultural State College**)
2. Latest Personal Data Sheet (PDS) with 2x2 ID picture
3. Service Record / Employment Certificate, whichever is applicable
4. Transcript of Records / School Diploma
5. Copy of Certificate of Eligibility / Board Rating
6. Copies of Certificates of Training / Seminars attended
7. Individual Performance Commitment and Review (IPCR) for Government
8. Transferees
9. Performance Appraisal / Evaluation for other applicants

Submit the following documentary requirements in a clean, unmarked long brown envelope to:

Human Resource Management Office
 Bulacan Agricultural State College-Admin. Bldg.
 Pinaod, San Ildefonso, Bulacan

Date posted : October 23, 2020