



### NOTICE OF VACANT POSITION

The **Bulacan Agricultural State College** announces the following vacant position for qualified applicants:

Position/Office	Salary Grade/Status	Qualification Standards			
		Education	Work Experience	Training	Eligibility
<b>Assistant Prof. III</b> Doctor of Veterinary Medicine	SG 17/RP	Master's Degree in the area of Specialization or it's allied related filed	2yrs. of Relevant Experience	8 hrs. of Relevant Training	RA 1080
Brief Description of the General Function of the Position	Prepares course outlines/syllabus and provides instruction to students; Administers quizzes and examinations and submit grades and other pertinent reports on time.				

For interested applicants, send your application letter and the following documents to the address below not later than October 01, 2020. Applications with incomplete requirements shall not be considered/processed for evaluation.

1. Letter of Application (addressed to: **The President, Bulacan Agricultural State College**)
2. Latest Personal Data Sheet (PDS) with 2x2 ID picture
3. Service Record / Employment Certificate, whichever is applicable
4. Transcript of Records / School Diploma
5. Copy of Certificate of Eligibility / Board Rating
6. Copies of Certificates of Training / Seminars attended
7. Individual Performance Commitment and Review (IPCR) for Government Transferees
8. Performance Appraisal / Evaluation for other applicants

**Submit** the following documentary requirements in a clean, unmarked long brown envelope to:

**Jameson H. Tan**  
**President**  
 Bulacan Agricultural State College  
 Pinaod, San Ildefonso, Bulacan

Date posted : September 21, 2020



### NOTICE OF VACANT POSITION

The **Bulacan Agricultural State College** announces the following vacant position for qualified applicants:

Position/Office	Salary Grade/Status	Qualification Standards			
		Education	Work Experience	Training	Eligibility
<b>Administrative Officer V</b>  BNASCB-ADOF5-1-2004	SG 18, Permanent	Bachelor's Degree Relevant to the Job.	2 years of Relevant experience	8 hours of relevant training	Career Service (professional) Second Level Eligibility
Brief Description of the General Function of the Position	Organize office and assists immediate superior in ways that optimize procedure; create and update records ensuring accuracy and validity of information; assists in the preparation of regularly scheduled reports and attend to all matters that may be delegated from time to time.				
<b>Guidance Counselor I</b>  BNASCB-GUIDC1-2-2018	SG 11, Permanent	Master's Degree in Guidance and Counseling	None required	None Required	R A 1080 (Guidance Counselor)
Brief Description of the General Function of the Position	Organize office and assists immediate superior in ways that optimize procedure; create and update records ensuring accuracy and validity of information; assists in the preparation of regularly scheduled reports and attend to all matters that may be delegated from time to time.				

For interested applicants, send your application letter and the following documents to the address below not later than October 04, 2020. Applications with incomplete requirements shall not be considered/processed for evaluation.

1. Letter of Application (addressed to: **The President, Bulacan Agricultural State College**)
2. Latest Personal Data Sheet (PDS) with 2x2 ID picture
3. Service Record / Employment Certificate, whichever is applicable
4. Transcript of Records / School Diploma
5. Copy of Certificate of Eligibility / Board Rating
6. Copies of Certificates of Training / Seminars attended
7. Individual Performance Commitment and Review (IPCR) for Government Transferees
8. Performance Appraisal / Evaluation for other applicants

**Submit** the following documentary requirements in a clean, unmarked long brown envelope to:

**Jameson H. Tan**  
**President**  
 Bulacan Agricultural State College  
 Pinaod, San Ildefonso, Bulacan

Date posted : September 22, 2020