



Republic of the Philippines
BULACAN AGRICULTURAL STATE COLLEGE
Pinaod, San Ildefonso, Bulacan 3010
Telefax: 044 762 1427 | 044 762 0120
Email: info@basc.edu.ph | www.basc.edu.ph

Document No.:
BASC-OP-004-06

Effectivity Date:
04.01.19

Title: ATTENDANCE SHEET
(INSTITUTIONAL ACTIVITY/MEETING WITH INTERNAL/EXTERNAL PARTNERS / ORGANIZATIONS)

Nature/Title of Meeting/Activity with Internal/External Stakeholders:

Date:		Time:		Venue:		
NAME	SEX	POSITION/ DESIGNATION	OFFICE/ AFFILIATION	MOBILE NO.	EMAIL ADDRESS	SIGNATURE
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						

NAME	SEX	POSITION/ DESIGNATION	OFFICE/ AFFILIATION	MOBILE NO.	EMAIL ADDRESS	SIGNATURE
14.						
15.						
16.						
17.						
18.						
19.						
20.						
21.						
22.						
23.						
24.						
25.						
26.						
27.						
28.						
29.						
30.						
31.						
32.						
33.						

NAME	SEX	POSITION/ DESIGNATION	OFFICE/ AFFILIATION	MOBILE NO.	EMAIL ADDRESS	SIGNATURE
34.						
35.						
36.						
37.						
38.						
39.						
40.						
41.						
42.						
43.						
44.						
45.						
46.						
47.						
48.						
49.						
50.						